



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

September 10, 2008

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

QUARTERLY REPORT ON TRANSFERS OF APPROPRIATION

At the Board of Supervisors meeting held July 28, 1992, the Chief Executive Office (CEO) was instructed to provide quarterly reports on approved action budget adjustments for transfers of appropriations within budget units up to \$250,000 per quarter. The attached report lists those action budget adjustments for the period of April 1, 2008 through June 30, 2008 (Attachment I).

The report also lists, separately, action budget adjustments within Health Services General Fund and Enterprise Fund Hospital budget units to reflect the additional delegated authority granted to the CEO for transfers of appropriations up to \$1.0 million per quarter, as approved by the Board on June 26, 2006, during the Fiscal Year 2006-07 Budget Deliberations (Attachment II).

If you have any questions or need additional information regarding these transfers, please contact me or your staff may contact Ed Corser at 213-974-2291.

WTF:DL:SK
EC:CL:yf

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Board Budget Deputies

Quarterly Report.BA.bm

"To Enrich Lives Through Effective And Caring Service"

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**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)
APRIL 1, 2008 THROUGH JUNE 30, 2008**

BUDGET ADJ. NO.	DESCRIPTION	JUSTIFICATION
168	Transfer of appropriation (\$250,000) within Animal Care and Control, from Salaries and Employee Benefits to Services and Supplies.	To cover unexpected increased billings for Services and Supplies. The savings in Salaries and Employee Benefits are a result of vacancies and hiring delays.
176	Transfer of appropriation (\$250,000) within Registrar-Recorder/County Clerk, from Services and Supplies to Fixed Assets – Equipment.	To cover the purchase of Vote by Mail equipment.
184	Transfer of appropriation (\$40,000) within Fire Department – Operations Budget Unit, from Services and Supplies to Fixed Assets.	To purchase a truck transport for the Air and Wildland Division and a thermal imaging camera for Fire Station 88.
196	Transfer of appropriation (\$25,000) within Trial Courts Operations, from Central District Services and Supplies to Northeast District Services and Supplies.	To cover costs associated with child care center located at the Alhambra Courthouse.
199	Transfer of appropriation (\$6,000) within Fire Department – Executive Budget Unit, from Services and Supplies to Fixed Assets.	To purchase a camera for the Photography Unit.
200	Transfer of appropriation (\$11,000) within the Board of Supervisors, from Services and Supplies to Equipment – Fixed Assets.	To cover part of the total cost of purchasing a hybrid vehicle.
201	Transfer of appropriation (\$80,000) within the Sheriff's Department Narcotic Forfeiture Fund, from Services and Supplies to Fixed Assets.	To fund purchase of fixed asset to meet the needs of the unit.
211	Transfer of appropriation (\$250,000) within Beaches and Harbors – Beach, from Salaries and Employee Benefits to Fixed Assets – Equipment.	To fund a portion of the Department's match for the California Air Resource Board Grant for Replacement and Retrofit of Off-Highway Equipment, and to purchase 13 fleet vehicles through the Nissan Vehicles sponsorship agreement. The savings in Salaries and Employee Benefits are due to vacancies and hiring delays.
212	Transfer of appropriation (\$152,000) within the Department of Human Resources, from Services and Supplies to Fixed Assets.	To purchase and replace the Department's out-of-date servers.
214	Transfer of appropriation (\$25,000) within the Board of Supervisors, from Services and Supplies to Equipment – Fixed Assets.	To purchase a hybrid vehicle.
218	Transfer of appropriation (\$245,000) within the Department of Regional Planning, from Salaries and Employee Benefits to Services and Supplies.	To fund additional consultant services needed for the County General Plan Environmental Impact Report and Paragon Partners, Ltd. Paragon Partners, Ltd. is needed to perform title investigations/searches for all Certificates of Compliance. The savings in Salaries and Employee Benefits are due to vacancies, hiring delays, and attrition.

**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)
APRIL 1, 2008 THROUGH JUNE 30, 2008**

BUDGET ADJ. NO.	DESCRIPTION	JUSTIFICATION
219	Transfer of appropriation (\$148,000) within Public Works – Waterwork District No. 40 General Fund, from Services and Supplies to Fixed Asset – Equipment.	To cover the reclassification of parts and installation of wireless network, from Services and Supplies to Fixed Assets – Equipment.
222	Transfer of appropriation (\$100,000) within the Chief Executive Office, from Services and Supplies to Other Financing Uses.	The adjustment will provide funding for the Motor Vehicles ACO account.
223	Transfer of appropriation (\$20,000) within Antelope Valley Rehabilitation Centers, from Services and Supplies to Fixed Assets – Equipment.	To purchase a boiler.
232	Transfer of appropriation (\$100,000) within Sheriff's Department – Detective, from Services and Supplies to Fixed Assets – Equipment.	To purchase three auction vehicles and two computers funded by the 2008 Cal-MMET Grant, OES SAFE Grant, and High Tech Task Force Grant revenues. Purchase orders will be expedited as soon as the State Agencies approved the grant modifications to reallocate budget appropriations.
234	Transfer of appropriation (\$11,000) within the Human Relations Commission, from Services and Supplies to Fixed Assets – Equipment.	To purchase a new server to replace an old server that can no longer handle the volume of data for back-up.
237	Increase Services and Supplies appropriation and Intrafund Transfers (\$34,000) within the Human Relations Commission.	To reflect additional Intrafund Transfer from the Department of Human Resources and Parks and Recreation for hate crimes training provided by the Commission. The funding provides assistance to hate crime victims.
238	Transfer of appropriation (\$239,000) within Alternate Public Defender, from Salaries and Employee Benefits to Services and Supplies.	To cover increases in telecommunication, utilities, and other services and supplies. The savings in Salaries and Employee Benefits are primarily due to delays in filling funded vacant positions and to lower-than-expected costs in employee benefits.
240	Transfer of appropriation (\$10,000) within Auditor-Controller, from Services and Supplies to Other Charges.	To cover distribution of the County's Use Tax Liability.
241	Transfer of appropriation (\$36,000) within Public Works – Solid Waste Management Fund, from Services and Supplies to Fixed Assets – Equipment.	To purchase two scanners associated with the Scanning Project that was initially planned to be contracted out to a vendor. The Department has subsequently determined that it is more cost-effective to develop the system in-house.
244	Transfer of appropriation (\$130,000) within the Information System Advisory Body (ISAB), from Services and Supplies to Other Charges.	To cover distribution of the County's Use Tax Liability.

**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)
APRIL 1, 2008 THROUGH JUNE 30, 2008**

BUDGET ADJ. NO.	DESCRIPTION	JUSTIFICATION
246	Transfer of appropriation (\$250,000) within Sheriff's Department – Court Services, from Salaries and Employee Benefits to Services and Supplies.	To fund the Board-approved as-needed armed/unarmed security guard contract services for 44 County courthouses and three Department facilities. The Department does not have adequate security officers and assistants to fill all the security positions or to maintain a pool of substituting personnel. The savings in Salaries and Employee Benefits are primarily due to vacancies.
248	Transfer of appropriation (\$21,000) within Auditor-Controller eCAPS Project, from Services and Supplies to Fixed Assets – Equipment.	To purchase a copier/printer for the eHR Team.
254	Transfer of appropriation (\$2,000) within the Human Relations Commission, from Services and Supplies to Fixed Assets – Equipment.	To purchase a new server to replace an old server that can no longer handle the volume of data for back-up.
255	Transfer of appropriation (\$250,000) within Treasurer and Tax Collector, from Salaries and Employee Benefits to Services and Supplies.	To meet unanticipated needs associated with legal charges from outside counsel and charges billed by the landlord of the previously leased warehouse in Pico Rivera. The savings in Salaries and Employee Benefits are primarily due to vacancies, attrition, and hiring delays.
257	Transfer of appropriation (\$2,000) within the Ford Theater Development Fund, from Services and Supplies to Equipment – Fixed Assets.	To purchase a Digital Sound Board to replace the outdated Sound Board at the John Anson Ford Theater. This is a supplement to the original amount due to an increase in purchase price on the bids received by ISD.
285	Transfer of appropriation (\$31,000) within County Counsel, from Services and Supplies to: (a) Other Charges (\$22,000); and (b) Fixed Assets – Equipment (\$9,000).	To provide sufficient funding for a one-time legal lawsuit, use tax liability cost, and to purchase a network server.
286	Transfer of appropriation (\$22,000) within the Office of AIDS Program and Policy, from Services and Supplies to Other Charges.	To cover distribution of the County's Use Tax Liability.
287	Transfer of appropriation (\$69,000) within Public Health – Alcohol and Drug Program Administration, from Services and Supplies to Other Charges.	To cover distribution of the County's Use Tax Liability.
289	Transfer of appropriation (\$74,000) within Special Districts – Zone 45, from Services and Supplies to Other Financing Uses.	To allocate funds to the proper account in order to pay back a loan from the Asset Development Implementation Fund.
290	Transfer of appropriation (\$5,000) within the Department of Regional Planning, from Salaries and Employee Benefits to Other Charges.	To cover additional Capital Lease Rent Expense charges, due to additional office space acquired in the Lancaster facility. The savings in Salaries and Employee Benefits are due to vacancies, hiring delays, and attrition.

**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)
APRIL 1, 2008 THROUGH JUNE 30, 2008**

BUDGET ADJ. NO.	DESCRIPTION	JUSTIFICATION
291	Transfer of appropriation (\$6,000) within Trial Courts Operations, from Southwest District Services and Supplies to West District Services and Supplies.	To cover costs associated with jury parking at the Airport Courthouse.
292	Transfer of appropriation (\$30,000) within Antelope Valley Rehabilitation Centers, from: (a) Services and Supplies (\$9,000); and (b) Other Charges (\$21,000) to Fixed Assets.	To purchase a van.
293	Transfer of appropriation (\$52,000) within the Chief Information Office, from Salaries and Employee Benefits to Fixed Assets – Equipment.	To cover the cost in fixed assets – equipment for an office relocation to the World Trade Center. The savings in Salaries and Employee Benefits are primarily due to vacancies and hiring delays.

Note: Transfers of Appropriation related to the Productivity Investment Fund have been exempted from this report.